



STAYFEET

*Your Trusted Property
Management Partner*

By

**Preceptor Management
Services**



About Us

- ▶ Preceptor Management Services is an eco-friendly Property Management Company with an objective to deliver cost effective and customized Facility Management Solutions to its customers.
- ▶ The Facility Management start-up was conceived by a team of experts from the field with over 41 man-years of collective experience in the entire gamut of Facility Management Services. The operation started on Feb-2021
- ▶ Our services cater to Corporates, Institutes, Industrial Houses, Manufacturing Companies and Large Office Complex's in Delhi/NCR.

Preceptor Management takes pride in grooming under-privileged youth and getting them employed with our clients – 'Our way of giving back to the society'

Our Vision

- ▶ We inspire healthier communities through our sustainable services . We are consistent in delivering effective solutions in collaboration with our clients

Our Mission

- ▶ We are committed for Quality Service, Continuous Training to Staff, Customer Satisfaction, Time Bound Commitments and impeccable degree of Professionalism. It is our endeavour to constantly upgrade the range and quality of our services

Our Quality Policy

- ▶ We strive to meet the requirement of all our customers consistently. This is achieved through continuous improvement in the services, working techniques, regular training of employees and effective application of Quality Management System adopted for providing all Facility Management Related Services.

Our Objectives

- ▶ Consistently meet client requirements, thereby minimizing the complaints.
- ▶ Outstanding service, support, flexibility and responsiveness to achieve ultimate customer satisfaction.
- ▶ To make processes and services more reliable and cost effective.
- ▶ To develop enthusiastic and dedicated team of employees.
- ▶ Monitoring of Quality System and work characteristics for the continuous improvement in all areas.

Why Choose Preceptor Management Services

- ▶ Preceptor Management takes the responsibility of facility management thus allowing its customers to focus on their core businesses, which saves time and money.
- ▶ A unique combination of systems, resources and qualities that sets PMS apart from the rest and allows us to bring the best
- ▶ Housekeeping, Food and Facility Management Services all under one roof.

Advantage Preceptor Management Services

- ▶ Qualified & experienced team of professionals from the service industry.
- ▶ Use of eco-friendly cleaning chemicals
- ▶ Latest cleaning processes & machines
- ▶ Quality & service delivery guaranteed
- ▶ Legal & statutory compliant

Our Team

At PMS, our employees are our biggest assets and strength. Through our extensive training and commitment for excellence, our people bring more than just skills. They bring a commitment to attain success together. We collaborate with a focus to achieve a common goal. Our team of experts in Operations/Training/Business Development have earlier experience of working with prestigious Five Star Hotel, Resort and Hospitality industries. Since 2010 we have worked with each other at various levels and collaborated to form a strong team.

Our Strength

- ▶ Managerial team of Experienced, energetic & hardworking professionals.
- ▶ System based on Standard Operating Procedures, Action plans, Instructions, Checklist, Feedback and Improvement Plans.
- ▶ Material Management & Logistic Team to provide cost control methods, timely delivery of cleaning materials and Food services.
- ▶ Strong Administrative Department for all statutory compliances.
- ▶ Dedicated HR department for Quality recruitment & training.
- ▶ Dedicated operations & Facility Management Team for supervision and Execution of Projects.
- ▶ Dedicated catering services team for effective services
- ▶ Licensed Pest Control Operator through our associate's companies.

Our Services



Integrated Facilities Management

Many smaller organizations may still manage their facilities internally, The burgeoning trend in the industry is to offer bundled services. Known as Integrated Facilities Management, this comprehensive scope of services adds value and drives better quality. Facilities management company that bundles these ancillary services benefit in several measurable ways.

Improved efficiencies- A single point of contact and the elimination of duplicate functions streamlines communication and work flow process.

Higher productivity- Facilities management includes maintenance strategies to prevent breakdowns that too often bring production to halt.

Increased expertise- Outsourced FM employees already have the technical know-how, saving companies from expending unnecessary time and resources on training in-house.

Reduced cost- In addition to spending less on trainings, companies save on staffing, employee benefit, payroll expenses, inventory and more.

Better quality control- With proven system already in place, FM ensures consistency and reliability.

Technical / Hard Services

Hard Services are related to physical structures, the parts that cant be easily be removed. They are usually required by law to ensure the health and safety of workers or occupants:

- Estate and Building Operations Management
- Annual Maintenance Contract (Comprehensive and Non-Comprehensive)
- CCTV & Access System
- Fire Safety & PA System
- LAN/ WAN/ MAN /WIFI
- Audio Visual
- MEP/BMS/Civil Services
- Zero Waste Circular Solution
- Office Renovation and Interior



Repair and Maintenance



Daily maintenance – Mason, carpentry, paint touch-up, electrician & plumbing work

Soft Facilities Management Services

Soft facilities management is concerned with people and organizations. It includes services that create a more comfortable, healthier, safer, and visually appealing environment.

Housekeeping services provides to their clients engaged in various sector including corporate offices, educational institutions, commercial complex's, hospitality, manufacturing industry etc. They strive to achieve the satisfaction of clients and cleaning excellence in their services with the help of trained personnel.

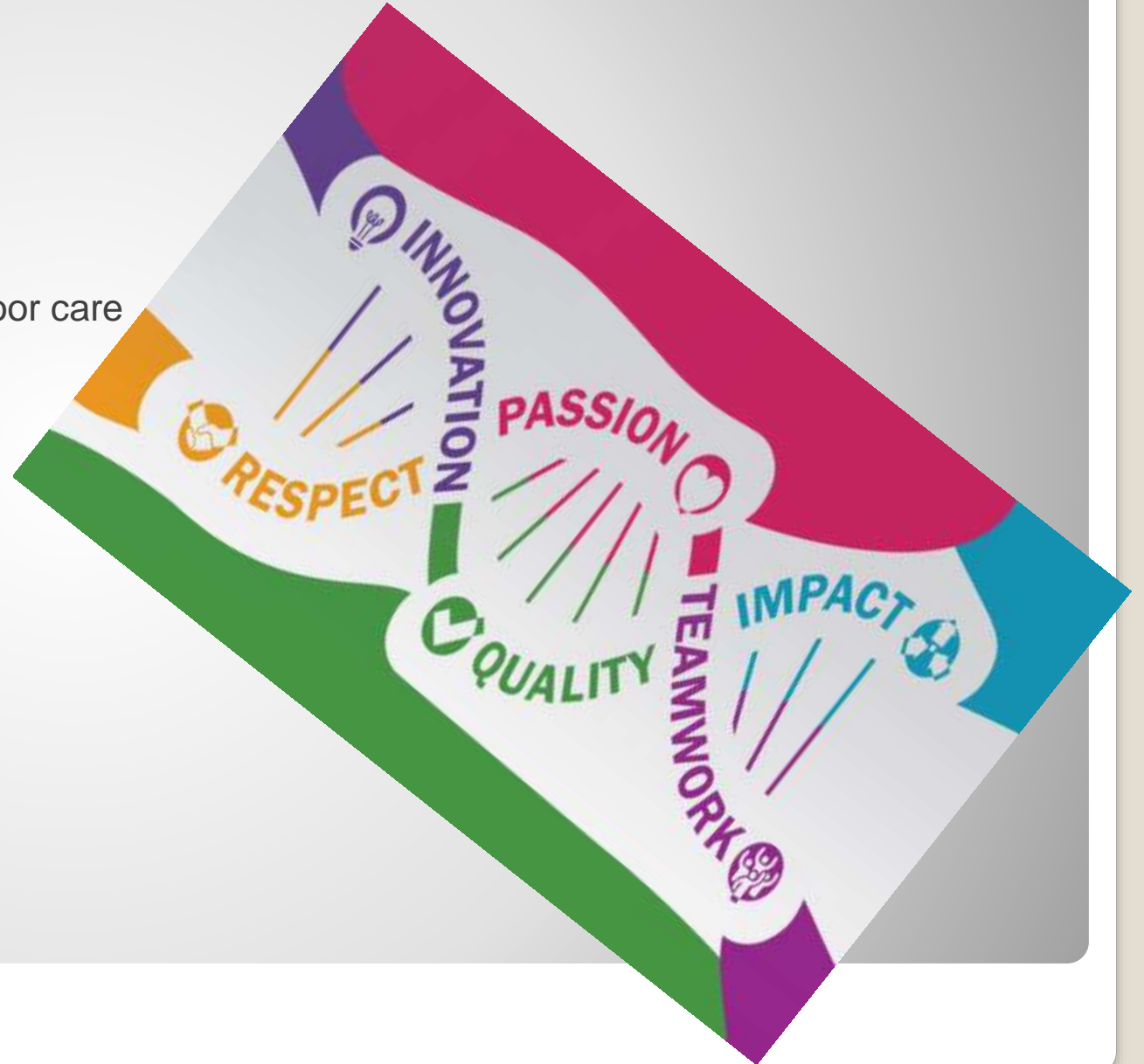
A Good housekeeping is the foundation for a safer workplace

Housekeeping in any organization is the cornerstone of efficiency and the maintenance of operating standards. If you are going to increase safety levels, first of all to improve housekeeping.

A messy work environment contributes to unsafe work practices, undesirable incidents and ultimately, workplace accidents.

Soft Services

- ▶ General Housekeeping
- ▶ Specialize Cleaning- Hard, Semi hard & Soft floor care
- ▶ Project Cleaning
- ▶ Façade Cleaning
- ▶ Pest Control and Sanitization
- ▶ Cafeteria & Pantry Services
- ▶ Landscape Garden design and Maintenance
- ▶ Physical & Electronic Security services



Combination of Intelligent Machines & Trained manpower



To achieve optimal performance while reducing water, chemical and energy consumption

To provide effective cleaning of all surfaces by using appropriate products with best cleaning methods and practices



We are with you at every step of the way to provide clean & healthy environment

Specialized cleaning



We are with you at every step of the way to provide clean & healthy environment

Outer Area Cleaning



Daily Cleaning- Garbage removal from dustbins, litter picking, brooming, of the pathway, open parking, playground. dusting of outdoor furniture's, boom barrier etc .

Periodic Cleaning- Washing and scrubbing of the hard floor with machine/manual wherever possible, cleaning of roof top, washing of the floor mats

Premium cleaning Solutions with Green Seal Certification and ISO & GMP Certification



TAKSI[®]

YOUR SATISFACTION IS OUR GOAL...

PREMIUM QUALITY CLEANING CHEMICALS
COST EFFECTIVE HOUSEKEEPING & HYGIENIC PRODUCTS



INDUSTRIAL CHEMICALS :

- Water Treatment Chemicals • Boiler Chemicals • Cooling Tower Chemicals • RO Plant Chemicals
- Descaling Chemicals • Chiller and Corrosion inhibitor Chemicals • Fire Treatment Chemicals

SPECIALIZED PRODUCTS :

- Microfiber Cloth • Urinal Screen • Garbage Bag • Foam Soap • Showe Gel • Shampoo

CLEANING CHEMICALS

 KM-1 Washroom Cleaner & Sanitizer (Conc.)	 KM-2 General Purpose Cleaner (Conc.)	 KM-3 Perfumed Glass Cleaner (Conc.)	 KM-4 Wood & Furniture Polish (Ready to use)	 KM-5 Foam Freshener Green Apple Cleaner (Ready to use)
 KM-6 Toilet Bowl Cleaner (Ready to use)	 KM-7 Floor Cleaner (Conc.)	 KM-8 Hard water scale Removal (Conc.)	 KM-9 Divine Hand Care (Ready to use)	 KM-10 Foam Soap (Ready to use)
 KM-11 Lemon Fresh Hand Wash (Ready to use)	 KM-12 Green Apple Hand Wash (Ready to use)	 KM-13 Fresh Gel Hand Wash (Ready to use)	 KM-14 Keppel Multi Purpose Cleaner (Conc.)	 KM-15 Room Freshener Lemon Cleaner (Ready to use)

Housekeeping Consumables

HOUSEKEEPING TOOLS & MOPPING SYSTEM



Telescopic Poles 3x 55/9 mtrs.
Cobweb Brush
Saftey Signage
Feather Brush
Jumbo Cart Trolley
Urinal Screen
Microfiber Cloth
Sponge Wipe
Wet Mop Frame
Dry Mop with Frame
Hard Brush with Handle
Towel Brush
Nylon Rod
Wet Mop Frame
Caddy Basket
Microfiber Cloth
Sponge Wipe
Wet Mop Frame
Dry Mop with Frame
Hard Brush with Handle
Towel Brush
Nylon Rod
Wet Mop Frame
Caddy Basket

DUSTBINS, HYGIENE CARE PRODUCT & UTILITIES



Public Bin 57/111/22 Ltr.
Ash Bin
Plaster
Swing Bin
Paper Bin
Plastic Waste Bin 1100 & 600 Ltr.
Pencil Bin 1622/2243 Ltr.
Plastic Waste Bin 120 & 240 Ltr.
Automatic Soap Dispenser
KC Foam Soap Dispenser
Foam Liquid Soap Dispenser
JET Dispenser
Toilet Roll Dispenser
TRD Bins
Air Refresher
Aroma Oil
Aroma Electric Diffuser
Automatic LCD/LED Aerosol Dispenser
Air Neutralizer
Kitchen Roll Dispenser
HRT Dispenser NEO
HRT Dispenser KC
HRT Roll
Tissue Paper 8 Fold / JET C Fold Holder
Toilet Roll 8 Fold / JET Roll / C Roll / Kitchen Roll
POP UP Napkin Dispenser
Cube Dispenser
Lunch Napkin
Facial Tissue Dispenser
Facial Tissue Box
Shoe Cover Dispenser
Shoe Shine Machine
Shoe Shine Machine with Soil Cleaner
Hand Dryer EN01
Hand Dryer EN03
Hand Dryer EN02
Hand Dryer EN106
Hand Dryer EN108
JET Hand Dryer
Hair Dryer
Insect Killer
Bartolotti SS/Brass
Newspaper Stand
Coat Hanger SS/Brass
Laundry Trolley
Display Stand SS/Brass
G Manager SS/Brass

HORTICULTURE

Present Working Scenario- We do rotational work with horticulture staff for maintaining uniformity and beauty of society premises. All required area hedges has been pruned out for maintaining uniformity at all society level. Grass site maintaining and de weeding work on regular basis to maintain beauty of society at a glance.



Façade Cleaning



Periodic cleaning as per the requirement basis(Monthly/yearly)Cleaning Area/surface- Glass, ACP, tiles or natural stone

Sanitization and Disinfectant



SANITIZATION

PMS is having expertise into sanitization of indoor as well as outdoor with Covid protection plan.

- Virex® II 256 One Step Disinfectant Cleaner and Deodorant from Diversey



PEST CONTROL

PMS are also into Pest Management Services - STAYFEET is aware of latest guidelines in dealing with this kind of specialized services.

- Bayer solutions for professional pest management



Housekeeping Staff in summer uniform



Housekeeping & Security Staff in winter uniform



Our Clients

- IIT Campus, Delhi
- India Shelter Finance Corp Ltd. (PAN INDIA)
- Chetak Logistics – BILASPUR (GURGAON)
- The Hostel Yard (DELHI)
- Malaysia Tourism Promotion Board (DELHI)
- Bansidhar Group (DELHI)
- Lumnia Learning (GURGAON)
- Leapwork (GURGAON)
- ROF Ananda Residential Society (GURGAON)
- Orion Hostels (DELHI)
- Caladium Residential Society (GURGAON)
- Biryani By Kilo (PAN INDIA)
- Lets Venture Technologies Pvt. Ltd. (R&I Park, Delhi)
- Design X (DELHI)
- AfterShoot (DELHI)

Registration Details

- MSME Registered –UDYAM-DL-10-0008016
- ISO Certification
- 9001-2015,(QMS/092020/13429)
- 14001:2015(Environmental Management System)
- 45001:2018(Occupational Health and Safety Standard)
- GST IN: 07ALVPR2545K1ZD
- EPFO:DSNHP2403058000
- ESIC: 20001407080000999

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Preceptor Management Services

Thank You

The background features a white space with abstract, overlapping geometric shapes in various shades of blue (light, medium, and dark) on the right side, creating a modern, layered effect.